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12 October 2016

Dear Councillor

Your attendance is requested at a meeting of the **SOCIETY, ENVIRONMENT, AND COUNCIL DEVELOPMENT EXECUTIVE ADVISORY BOARD** to be held in Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **THURSDAY, 20 OCTOBER 2016 at 7.00 pm.**

Yours faithfully

Satish Mistry
Director of Corporate Services

MEMBERS OF THE EXECUTIVE ADVISORY BOARD

Chairman: Councillor Adrian Chandler
Vice-Chairman: Councillor Pauline Searle

Councillor Christian Holliday
Councillor Liz Hooper
Councillor Jennifer Jordan
Councillor Nigel Kearse
Councillor Dennis Paul

Councillor Tony Phillips
Councillor David Quelch
Councillor David Reeve
Councillor David Wright
Councillor James Walsh

Authorised Substitute Members:

Councillor Philip Brooker
Councillor Nils Christiansen
Councillor Colin Cross
Councillor Angela Goodwin
Councillor Andrew Gomm
Councillor David Goodwin
Councillor Angela Gunning
Councillor Gillian Harwood
Councillor Liz Hogger

Councillor Mike Hurdle
Councillor Julia McShane
Councillor Susan Parker
Councillor Mike Parsons
Councillor Mike Piper
Councillor Jo Randall
Councillor Caroline Reeves
Councillor Jenny Wicks

WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you make a representation to the meeting you will be deemed to have consented to being recorded. By entering the Council Chamber, you are also consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries please contact Committee Services on 01483 444102.

QUORUM: 4

THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Five fundamental themes that support the achievement of our vision:

- **Our Borough** – ensuring that proportional and managed growth for future generations meets our community and economic needs
- **Our Economy** – improving prosperity for all by enabling a dynamic, productive and sustainable economy that provides jobs and homes for local people
- **Our Infrastructure** – working with partners to deliver the massive improvements needed in the next 20 years, including tackling congestion issues
- **Our Environment** – improving sustainability and protecting our countryside, balancing this with the needs of the rural and wider economy
- **Our Society** – believing that every person matters and concentrating on the needs of the less advantaged
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Your Council – working to ensure a sustainable financial future to deliver improved and innovative services

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

Mission – for the Council

A forward looking, efficiently run Council, working in partnership with others and providing first class services that give the community value for money, now and in the future.

AGENDA

ITEM NO.

1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

2 **LOCAL CODE OF CONDUCT AND DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

In accordance with the revised local Code of Conduct, a councillor is required to disclose at the meeting any Disclosable Pecuniary Interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

3 **MINUTES** (Pages 1 - 4)

To confirm the minutes of the Executive Advisory Board meeting held on 8 September 2016.

4 **SMART CITIES: AN ENERGY, CLIMATE CHANGE AND SUSTAINABILITY PERSPECTIVE** (Pages 5 - 108)

With the agreement of the Chairman, the Energy Management and Sustainability Officer will make a presentation to the EAB discussing Smart Cities from a perspective of energy, climate change and sustainability.

There will also be presentations from two guest speakers. Chris Buttress (Senior Partner in the Local Government Section - PWC) will address broad societal trends. Jeremy Watson (President of the Institute of Engineering Technology, Professor of Engineering Systems at UCL and Chief Scientist and Engineer at the Building Research Establishment) will discuss the role of digital and enabling technologies in delivering the cities of the future.

The Board are invited to review the documents included in this agenda as background reading:

- Smart Cities: Background Paper
- Smart Cities – Time to involve the people? An Insight Report from the Institute of Engineering and Technology
- What's possible in an intelligent city?

Any additional information and presentation slides received will be circulated before the meeting date.

5 **EAB WORK PROGRAMME** (Pages 109 - 112)

To consider and approve the EAB's draft work programme.

6 **UPDATE/PROGRESS WITH MATTERS PREVIOUSLY CONSIDERED BY THE SOCIETY, ENVIRONMENT AND COUNCIL DEVELOPMENT - EXECUTIVE ADVISORY BOARD** (Pages 113 - 116)

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